

This guide explains what to expect on installation day, how you can prepare, and what's included in our service. Our aim is to make the process as smooth and stress-free as possible.



1. BEFORE INSTALLATION

To help the installation run smoothly, please:

- Ensure clear access to all windows and doors.
- Move furniture, ornaments and valuables away from the work areas.
- Remove or secure wall hangings, mirrors or artwork.
- If possible, clear external areas of obstacles such as planters, garden furniture or vehicles.
- Let us know in advance if you would like us to remove curtains or blinds (see section 4).



2. ON INSTALLATION DAY

Our experienced team will arrive at the agreed time and introduce themselves. We'll run through the plan for the day and answer any last-minute questions.

We take care to protect your home, using dust sheets and floor protection where required. Some noise and dust should be expected, particularly when removing existing frames.

We work efficiently and respectfully, keeping disruption to a minimum.



3. WHAT'S INCLUDED

Our installation includes:

- Careful removal of existing windows/doors.
- Installation of your new Kirkman Joinery products.
- Weathertight sealing and adjustment.
- Making good to surrounding areas (see section 6).
- Removal and responsible disposal of old materials.



4. CURTAINS, BLINDS & FIXTURES

We're happy to remove curtains or blinds if this has been agreed beforehand. Please note these items are removed at the customer's risk and Kirkman Joinery will not be liable for any damage.

We do not remove or refit tracks, poles or other fixtures unless specifically agreed in advance.



5. TRIMMING OUT & ADDITIONAL WORK

We will refit existing architraves and internal trims where possible. If new or additional trims are required, this may incur an extra charge and will be agreed with you in advance.

We are happy to install customer-supplied architraves if provided on the day. Any additional carpentry work outside of the agreed scope (e.g. extended linings, sills, plastering, skirting, etc.) can be quoted for separately if required.



6. MAKING GOOD

We will make good any areas directly affected by the installation, such as fixing holes or making safe reveals. This may involve filling minor gaps or applying a basic surface repair.

Final decoration (e.g. painting or wallpapering) is usually the responsibility of the customer.

Any specialist finishes or detailed plastering can be arranged at additional cost if required.



7. YOUR RESPONSIBILITIES

Please ensure the property is safe and ready for our team, with clear access inside and outside. Let us know of any specific requirements or concerns in advance, including:

- Security alarms
- Restricted access or parking
- Pets (please keep them in a safe area)
- Any known issues with the existing building (e.g. asbestos, structural movement, fragile plaster)



8. COMPLETION

Once the installation is complete, we'll tidy the work areas and remove all waste materials. We'll check everything with you, demonstrate the operation of your new windows or doors, and answer any questions.

If there are any snagging items, we'll agree a timeframe to return and resolve them.



ANY QUESTIONS?

If you're unsure about anything or have specific requirements, please get in touch before installation day. We're always happy to help.